

PRIVACY NOTICE

Overview

At Baraka Community Partnerships we are committed to respecting your personal information.

This privacy notice explains how we, Baraka Community Partnerships ('Baraka'), may collect and use the information you give us.

Any questions regarding this notice and our practices should be sent by email to baraka.information@gmail.com.

Who are we?

Baraka is a small charity dedicated to working with disadvantaged communities to advance the education, healthcare and community life of the people in the communities. We primarily work with communities in Zambia and Laos. Baraka is a registered charity (no. 1130756) and a company limited by guarantee (no. 6885037).

Our legal basis for processing your information

Data privacy law requires us to have one or more lawful grounds to process your personal information. The following grounds are relevant to our use of your information:

Consent. In many cases we will seek consent to process your personal information, for example to send you our newsletter. Where we do rely on consent, you are entitled to withdraw it at any time.

To protect your vital interests. For example to ensure you get urgent medical assistance if needed when competing in a Baraka organised fundraising event.

Where we have a contractual relationship with you. Though the majority of our relationships are voluntary, if we enter into a contract with you we will process information to administer that contract.

Legal obligations. We will sometimes pass on personal information to comply with legal obligations such as providing tax and gift aid information to HMRC.

Legitimate Interests. Where it is appropriate we rely on the processing being in our legitimate interests, provided we are confident that such processing is not likely to override your own legitimate interests or rights and freedoms. Baraka's legitimate interests are ultimately in pursuit of our charitable objectives.

What type of information is collected from you?

Visitors to our Website

We may use cookies and similar technologies on our website, www.barakacommunity.com. Cookies are small text files that may be stored on your computer or mobile device when you visit our website. Cookies do many different things,

such as letting you navigate between web pages efficiently and remembering your preferences. We do not use cookies to make decisions about you or to send you marketing information electronically.

You can choose to accept or decline cookies.

e-newsletter subscription

If you subscribe to our e-newsletter we will collect personal information, your name and email address.

We use a third party provider, MailChimp, to collect (via the website sign up form) and store the information used to create distribution lists for our e-newsletter. For more information please see [MailChimp's privacy notice](#).

We will not contact you for marketing purposes by email unless you have given your prior consent. You can unsubscribe from our e-newsletter at any time by clicking the unsubscribe link at the bottom of any of the newsletters or by emailing information.baraka@gmail.com.

Sponsored Children

In signing up to the sponsored children programme you will be asked to provide your name and email address. The information is used only for contacting you about the administration of the programme (this includes feedback on exam results etc.).

Events

If you take part in a Baraka organised fundraising event we may collect personal information such as your name and contact details. The information is used only for event administration and organisation.

Volunteers

If you volunteer for Baraka we will collect personal information, for example your name and contact details. The information is used only to manage your volunteering relationship with Baraka.

Making a donation

Your information (not debit/credit card information) may be shared with us by independent third parties e.g. fundraising sites such as BT MyDonate or Virgin Money Giving. These independent third parties will only do so when you have indicated that you wish to support Baraka, and with your consent. You should check the privacy policy of the third party you provide your information to so you understand fully how they will process your data and what data they will share with us.

Retention of personal information

We will hold your personal information whilst we are actively engaged with you. We will also retain your personal information in accordance with legal and regulatory requirements.

Who we will share your information with

We don't rent, trade or share information with other organisations and businesses. We may however share your information with HMRC for Gift Aid and where you have given us permission to contact you we may use external providers to do this on our behalf.

Your rights

You are entitled to access the personal information that we hold about you. If you want to access the personal information we hold about you please email information.baraka@gmail.com.

For more information on these rights please [read the relevant guidance issued by the ICO](#), the regulatory body in the UK for data privacy.

Keeping your information up to date

If you change your name and/or contact details we'd really appreciate it if you let us know. Please email us at information.baraka@gmail.com.

Links to other websites

This privacy notice does not cover the links within our site linking to other websites. Those sites are not governed by this privacy notice. If you have questions about how a site uses your information you'll need to check that site's privacy policy.

Children

We are concerned to protect the privacy of children aged 18 or under. If you are aged 18 or under, please get your parent/guardian's permission beforehand whenever you provide us with personal information.

Changes to this Privacy Notice

We keep our privacy notice under regular review. This privacy notice was last updated 8 September 2018.

Complaints

If you are unhappy with any aspect of how we are using your personal information we'd like to hear about it. Please email us at baraka.information@gmail.com.

You also have the right to lodge a complaint about any use of your information with the [Information Commissioner](#), the UK data protection regulator.